

River Valley Metro June 25, 2024
Metro Centre, 1137 E 5000 North Road, Bourbonnais IL 60914
Board of Director Meeting Minutes

Chairman Argyelan called the regular monthly River Valley Metro Board of Directors meeting to order at 8:00 AM.

Attending Board Members: Chairman Mark Argyelan, Vice-Chairman Jerry Pearce, Treasurer Nick Allen, Board Members: Ron Jackson, Norman Grimsley, and David Hinderliter. Absent: Secretary Kelly St. Aubin.

Staff Members Present: Managing Director Siron Sims, Director of Administration Mandy Taylor, Director of Operations Michelle Brutlag, Project Manager Cortney Koning, COO Ken Munjoy

Others Present: National Express G.M. Lashanda Brown Smith

Pledge of Allegiance led by: Mandy Taylor

Public with Business to Come Before the Board: None

Consent Agenda: Jerry Pearce made a motion to approve the consent agenda. Ron Jackson seconded the motion. A roll call vote was taken of those in attendance, with all in favor. Consent agenda approved.

Communications:

Chairman's Report: Mark Argyelan

Looking forward to the APTA conference for board members

Managing Director's Report: Siron Sims

In recognition of our 25th Anniversary, paratransit and fixed route rides will be 25 cents for the entire month of July. A River Valley Metro trivia contest will run on WVLI. Our banquet is set for July 27.

We have requested KanComm to get all channels back on Siron's radio (have not been available since encryption).

Hotel rooms are reserved for board members attending the upcoming conference.

Operations Report: LaShanda Brown Smith

There are 53 active operators.

Ken Munjoy reported that May ridership for 2024 was 50,924, compared to 50,786 in 2023. Year-to-date, ridership is up 9.5% from last year.

Complaints/Comments: Michelle Brutlag

There were 16 complaints in the last month. 11 of these were valid and have been resolved. CCS and Transit Officers provided 73 rides. We plan to increase ADA service hours.

Board Report:

David Hinderliter asked if partner community leaders are invited to our 25th Anniversary Banquet. They are.

New Business

Award Management Policy

Norm Grimsley made a motion to approve changes that were made to comply with our Triennial review. Nick Allen seconded the motion. Motion passed unanimously in a roll call vote.

Procurement Policy

Nick Allen made a motion to approve changes that were made to comply with our Triennial review. Norm Grimsley seconded the motion. Motion passed unanimously in a roll call vote.

FY 24 Audit

The fee for the audit is approximately \$15,000. Last year's delay in getting the final report was related to the FTA and has been resolved. Norm Grimsley made a motion to approve the expenditure. Motion was seconded by Jerry Pearce and approved unanimously by roll call vote.

Old Business

Maintenance Facility

Work continues on the interior and front walls. We are working with IDOT regarding a bid process for the lifts. The new wash bay is almost ready.

Questions from the news media: None

Other Business to come Before the Board: None

Executive Session:

Nick Allen made a motion to move into Executive Session at 8:29 AM. Motion was seconded by Norm Grimsley and unanimously approved.

Motion to move out of executive session was made by Norm Grimsley at 8:40 AM. Motion was seconded by Nick Allen and unanimously approved.

Return to Regular Session at 8:41 AM

Adjournment

Jerry Pearce made a motion to adjourn at 8:43 AM. Motion was seconded by Norm Grimsley and passed unanimously in a voice vote.